ELEVATE COLLEGIATE CHARTER SCHOOL

BOARD MEETING NOTES

Thursday, June 20th, 2023 2410 Hamilton St. Houston TX 77004 6:00 p.m.

Attendees: Amanda Stephens, Patrick Jefferson, Chuck Ejim (6:12pm), Thuyvi Norris

Guests: Rebecca Francis Jones (Head of School) Parker & Roberta from the Book Report Team

Absent:

Recorder: Rebecca Francis Jones

Meeting Called to Order: 6:05 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting convened	Meeting called to order at 6:05 p.m. by Dr. Jefferson. Quorum established at 6:06 p.m. Minutes from the Board Meeting in June motioned by Norris and seconded by Ejim. All Ays.	VOTE		
Academic Committee Report	 A) Ms. Francis Jones requested permission to approach the Board. Ms. Francis presents an update on general school activities and enrollment. B) Ms. Francis Jones presents an update on 3129 Southmore. 			

	 C) Mrs. Francis Jones presents an overview of the academic data for the 23-24 school year. D) Dr. Jefferson recommends we bundle the voting items besides Mrs. Francis Jones contract. Ms. Stephens motions, and Ms. Norris second. All ays. E) 23-24 Academic Calendar- Mrs. Jones presents the calendar. F) 23-24 Staff Handbook: All ays G) 23-24 Student and Family Handbook: All ays H) 23-24 Attendance Manual: All ays I) 23-24 Unlearn Contract: All ays J) 23-24 Untapped Genius Contract: All ays K) NSLP Contract: All ays L) Dr. Jefferson proposes to change the raise on the 23-24 Superintendent Contract from 2% to 3%. All Ays 	VOTE (Items E, F,G,I,J,K, L)	
Executive Session Finance Committee Report	Executive Session Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law. A) The Book Report team presents monthly Finance Reports. B) Request for a temporary expenditure threshold approval process. Norris motions. Seconded by Ejim. All Ays.		

	A) Ms Norris reminds the Board that dues		
Governance Committee Report	are due August 1st.		
NEXT MEETING			
	Next Meeting: August 10th, 2023		