

ELEVATE COLLEGIATE CHARTER SCHOOL

BOARD MEETING NOTES

THURSDAY, MAY 18TH, 2023

2410 HAMILTON ST. HOUSTON TX 77004

6:00 P.M.

Attendees: Amanda Stephens, Patrick Jefferson, Chuck Ejim, Thuyvi Norris

Guests: Rebecca Francis (Head of School) Parker & Roberta from the Book Report Team, Ivan from TCSD

Absent:

Recorder: Rebecca Francis

Meeting Called to Order: 6:00 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting convened	<p>Meeting called to order at 6:05 p.m. by Dr. Jefferson. Quorum established at 6:06 p.m.</p> <p>Minutes from the Board Meeting on 5/18 motioned by Norris and seconded by Ejim. All Ays.</p>	VOTE		
Academic Committee Report	<p>A) Ms. Francis requested permission to approach the Board. Ms. Francis presents an update on general school activities.</p> <p>B) Ms. Francis presents an update on 3129 Southmore.</p>			

<p>Executive Session</p>	<p>Executive Session Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.</p>			
<p>Finance Committee Report</p>	<p>A) The Book Report team presents monthly Finance Reports. B) Book Report presents an amendment to the 22-23 budget. Motion to approve the amendment by Ejim. Seconded by Stephens. All Ays. C) Book Report presents the 23-24 budget. Motion to approve the by Ejim. Seconded by Stephens. All Ays. D) Ratify Gullo Construction Contract: Motioned by Norris, seconded by Ejim. All Ays. E) Updated Element Architects contract: Motioned by Stephens. Seconded by Norris. All Ays. F) Ivan presents senior loan with NFF for approval. Stephens motions to approve. Jefferson seconds. All Ays. G) Ms. Francis requests for a committee of herself and a Board member be delegated authority to select all insurance needs. Stephens motions. Norris seconds. All Ays. H) Request for a temporary expenditure threshold approval process. Norris motions. Seconded by Ejim. All Ays.</p>	<p>VOTE VOTE VOTE VOTE VOTE VOTE</p>		
<p>Governance Committee Report</p>				

NEXT MEETING

Next Meeting: July 20th, 2023