

ELEVATE COLLEGIATE CHARTER SCHOOL

BOARD MEETING NOTES

THURSDAY, DECEMBER, 2022

2410 HAMILTON ST. HOUSTON TX 77004

6:00 P.M.

Attendees: Amanda Stephens, Patrick Jefferson, Thuyvi Norris, Chuck Ejim,

Guests: Rebecca Francis (Head of School)

Absent: Terrence Black, Fran-Victoria Stephens

Recorder: Rebecca Francis

Meeting Called to Order: 6:07 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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<p>Meeting convened</p>	<p>Meeting called to order at 6:07 p.m. by Dr. Jefferson. Quorum established.</p> <p>Minutes from the Board Meeting on 11/22 motioned by Stephens and seconded by Norris. All Ays.</p>	<p>VOTE</p>		
<p>Academic Committee Report</p>	<p>A) Ms. Francis requested permission to approach the Board. Ms. Francis presents an update on general school activities. Ms. Francis presents an update on enrollment.</p> <p>B) Ms. Francis proposed a retention stipend for the 22-23 staff. All Ays.</p>	<p>VOTE</p>		
<p>Finance Committee Report</p>	<p>A) Board reviews monthly Finance Reports and discusses Back Office transition.</p> <p>B) Ms. Stephens presents the LOI for our TCSD loan and recommends that we accept the TCSD loan. Ms. Stephens amends the motion to authorize the loan for up to 2 million dollars and authorize Ms. Francis as the designated signer. All Ays.</p>	<p>VOTE</p> <p>VOTE</p>		

**Governance Committee
Report**

C) Tabled for next meeting.

NO VOTE.

- A) Ms. Norris presents an update on Board Dues.
- B) Tabled for next meeting.

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NEXT ORDER OF BUSINESS				
NEXT MEETING	Next Meeting: January 19th, 2023			