

# ELEVATE COLLEGIATE CHARTER SCHOOL

## BOARD MEETING NOTES

THURSDAY, NOVEMBER 16TH, 2023

2410 HAMILTON ST. HOUSTON TX 77004

6:00 P.M.

**Attendees:** Amanda Stephens, Patrick Jefferson, Chuck Ejim, Thuyvi Norris

**Guests:** Rebecca Francis Jones (Head of School) Parker Shefvland, Erica Stafford

**Absent:**

**Recorder:** Rebecca Francis Jones

**Meeting Called to Order:** 6:01 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>Meeting convened</b>	<p>Meeting called to order at 6:01 p.m. by Dr. Jefferson. Quorum established at 6:01 p.m.</p> <p>Minutes from the Board Meeting October 30, 2023 motioned by Ejim and seconded by Stephens. All Ays.</p>	VOTE		
<b>Finance Committee Report</b>	<p>A) The Bookreport team presents monthly financials.</p> <p>B) Erica Stafford presents the 22-23 Financial Audit. Ms. Stafford explains any findings.</p> <p>C) The Board discusses the audit and moves to accept it. All ays.</p> <p>D) Ms. Francis updates the Board on grants in process.</p>	VOTE		

