ELEVATE COLLEGIATE CHARTER SCHOOL

BOARD MEETING NOTES

Thursday, February 15th, 2024 2410 Hamilton St. Houston TX 77004 6:00 p.m.

Attendees: Patrick Jefferson, Thuyvi Norris, Amanda Stephens

Guests: Rebecca Francis Jones (Head of School) Parker Shefveland

Absent: Amanda Stephens
Recorder: Rebecca Francis Jones

Meeting Called to Order: 6:05 p.m.

Agenda Item	Summary of Discussion	Action (If	Completion	Assigned to:
		Required)	Timeline	
Meeting convened				
	Meeting called to order at 6:05 p.m. by Dr. Jefferson. Quorum established at 6:05 p.m.			
	Minutes from the Board Meeting in January 2024 motioned by Stephens and seconded by Norris. All Ays.	VOTE		
Finance Committee Report	 A) The Bookreport team presents monthly financials. B) Bookreport gives an update on FSP discrepancy. C) Francis Jones updates the Board on grant applications, awards, etc. 			

Academic Committee Report	 A) Ms. Francis Jones requested permission to approach the Board. Ms. Francis presents an update on general school activities and enrollment. B) Ms. Francis Jones gives an update on the academic program. C) Ms. Francis Jones presents an update on 3129 Southmore. 		
Executive Session	Executive Session Closed Session for Any and All Reasons Permissible by Texas Law, including, but not limited to, Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law. Executive session		
Governance Committee Report	start: 6:27pm end: 6:30pm A) Ms Norris reminds the Board that dues are due August 1st. B) The Board agrees to schedule their annual training session in the spring.		
NEXT MEETING	Next Meeting: March 21st, 2024		